

**(DRAFT)**  
**Minutes of Meeting**  
**VIRGINIA CEMETERY BOARD**  
**INFORMAL FACT-FINDING CONFERENCES**  
**December 2, 2008 (1:00 P.M.)**

The Virginia Cemetery Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Randy Minter, Board Designee presided. No Board Members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the summaries or Consent Orders are attached unless no decision was made.

Disc=Disciplinary Case  
Lic=Licensing Application

C=Complainant/Claimant  
A=Applicant  
R=Respondent/Regulant  
CA=Compliance Agent  
Inv=Investigator  
W=Witness  
Atty=Attorney

**Participants**

1. Rosewell Memorial Garden.  
File Number 2008-04412 (Disc.)  
(NO DECISION MADE)

David Bristow - R  
Herbert Stanley - W

The meeting adjourned at 2:10 PM.

Virginia Cemetery Board

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Kenneth R. Bell, Chairman

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Jay DeBoer, Secretary

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